



GOLF OUTING INFORMATION & DETAILS

GOLF OUTINGS AT TEKOA COUNTRY CLUB INCLUDE:

- 18 HOLE GREEN & CART FEE FOR ALL PLAYERS (\$55.00/PP)
- PLAYER REGISTRATION (*INSIDE OR OUTSIDE*)
- SKILL COMPETITION MARKERS (*LONGEST DRIVE, CLOSEST TO THE PIN, CLOSEST TO THE LINE, ETC*)
- CUSTOMIZED CART SIGNS AND SCORECARDS
- TEKOA COUNTRY CLUB CAN PROVIDE CARTS FOR 120 PLAYERS (2 PLAYERS PER CART). **IF RENTED CARTS ARE REQUIRED, A \$3.50/PP RENTAL FEE WILL BE APPLIED. IF A PLAYER WISHES TO HAVE THEIR OWN CART, A \$5.50/PP FEE WILL BE APPLIED.**
- TOURNAMENT SCORING WITH A RESULTS SHEET
- DISPLAY OF SPONSOR BANNERS AND TEE SIGNS
- PRE - OUTING WELCOME, ANNOUNCEMENTS, AND COURSE INSTRUCTIONS
- DISCOUNTED LOGO & TEE PRIZES
- HOLE-IN-ONE CONTESTS AND INSURANCE AVAILABLE (*IF NEEDED*)
- BEVERAGE CART BY REQUEST ONLY (*80 GOLFER MINIMUM AND WEATHER PERMITTING*)

EXPECTATIONS FOR GOLF OUTING:

- **COORDINATORS AND VOLUNTEERS:** YOUR COORDINATORS AND VOLUNTEERS SHOULD PLAN TO ARRIVE AT TEKOA COUNTRY CLUB 2 HOURS PRIOR TO THE SCHEDULED START OF YOUR OUTING. THIS WILL GIVE YOU AMPLE TIME TO ORGANIZE YOUR REGISTRATION AREA.
- **REGISTRATION:** TEKOA COUNTRY CLUB WILL PROVIDE 2 8' TABLES FOR REGISTRATION AND ANY HANDOUTS OR GIFTS THAT YOU MAY HAVE. REGISTRATION IS TYPICALLY DONE IN FRONT OF THE FIRST AND TENTH TEES. (*IF YOU FEEL YOU WILL NEED A TENT OF SORTS - PLEASE PLAN ACCORDINGLY.*)
- **PLAYERS:** PARTICIPANTS SHOULD BE NOTIFIED THAT THEY SHOULD ARRIVE ROUGHLY 30 MINUTES TO AN HOUR PRIOR TO THE START OF THE EVENT. (*PLEASE NOTE: REGISTRATION ENDS 15 MINUTES PRIOR TO THE START OF THE EVENT.*)
- **TEE SIGNS AND SPONSOR SIGNS:** TEKOA COUNTRY CLUB WILL PLACE YOUR TEE SIGNS, HOLE-IN-ONE SIGNS, AND SPONSOR SIGNS ON THE GOLF COURSE PROVIDED WE HAVE THEM AT LEAST 2 DAYS PRIOR TO YOUR OUTING DATE. AFTER YOUR OUTING, YOUR SIGNS WILL BE COLLECTED AND

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Tekoa COUNTRY CLUB & BANQUET

READY FOR PICK UP THE FOLLOWING DAY. **WE WILL HOLD THEM FOR NO LONGER THAN 7 DAYS. IF THE SIGNS ARE NOT PICKED UP WITHIN THE 7 DAYS, THEY WILL BE DISCARDED.**

- **GOLF CART STAGING:** ALL GOLF CARTS WILL BE OUTFITTED WITH SCORECARD, PENCIL, AND CART PLACE CARD THAT INCLUDES THE OUTING NAME, PLAYER NAMES, START TIME, AND STARTING HOLE. FOR SHOTGUN STARTS, ALL CARTS WILL BE ARRANGED IN ROWS. *(CARTS WILL NOT BE AVAILABLE BEFORE THE OUTING TO TAKE TO THE PARKING LOT AND LOAD UP YOUR BAGS.)*
- **STARTING YOUR OUTING:** A TEKOA COUNTRY CLUB STAFF MEMBER WILL GIVE YOUR GROUP A WARM WELCOME AND GO OVER THE OUTING FORMAT, RULES OF PLAY, AND OTHER INSTRUCTIONS FOR THE DAY. TEKOA COUNTRY CLUB STAFF WILL THEN SEND YOUR GUESTS TO THEIR RESPECTIVE STARTING HOLES FOR THE COMMENCEMENT OF PLAY.
- **PACE OF PLAY:** A TYPICAL ROUND OF GOLF SHOULD NOT TAKE MORE THAN 5 HOURS TO COMPLETE. HOWEVER, LARGER OUTINGS WITH MULTIPLE GROUPS ON A TEE CAN COMPROMISE THE PACE OF PLAY. TEKOA COUNTRY CLUB WILL HAVE STAFF ROAMING THE COURSE TO ENCOURAGE PLAYERS TO KEEP UP WITH THE GROUP AHEAD OF THEM.
- **SCOREBOARD:** TEKOA COUNTRY CLUB STAFF WILL HAVE A SCOREBOARD SET UP AND WILL POST SCORES AS PLAYERS COMPLETE THEIR ROUNDS AND PROVIDE RESULTS.

FOOD AND BEVERAGE LOGISTICS:

- THE FOOD AND BEVERAGE SERVICE SELECTION CAN BE AS SIMPLE OR AS ELABORATE AS YOU WISH. TEKOA COUNTRY CLUB HAS SELECTIONS THAT WILL SATISFY ALL OF YOUR GUESTS. SERVICES AVAILABLE INCLUDE:
 - CONTINENTAL BREAKFAST
 - LUNCH MENU OPTIONS
 - HORS D'OEUVRES & COCKTAIL HOUR UPGRADES
 - DINNER BUFFET OPTIONS
 - DINNER UPGRADES
 - BEVERAGE SERVICE ADDITIONS
- GUESTS NOT PLAYING GOLF WILL ONLY BE CHARGED FOR DINNER.

****IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE CONNECT WITH JENNIFER GODAIRE, BANQUET COORDINATOR, AT (413) 568-1636 EXT. 2 OR AT JGODAIRE@TEKOACC.COM****

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